

Date: 29<sup>th</sup> September 2017

**Circular for 2<sup>nd</sup> Installment of fees for STD XI to XII - 2017-18**

Dear Parents,

1. Sending across fee challan for **2<sup>nd</sup> installment** of fees (**STD XI to XII**) with the students on **Friday, 29<sup>th</sup> September 2017.**
2. The due date for payment of school fees is **13<sup>th</sup> October 2017**
3. Late fee amounting to  **100/- per day will be applicable, after 13<sup>th</sup> October 2017.**
4. Pay in time to avoid late fees.
5. All other conditions in terms of payments, due date etc. are applicable as per the challan.

2nd Installment of fees 40% for STD XI to STD XII		
Sr. No.	Class	2 <sup>nd</sup> Installment - 40% Due date – 13 <sup>th</sup> October 2017
1	STD-XI	<input type="checkbox"/> 44,800/-
2	STD-XII	<input type="checkbox"/> 44,800/-

**INFORMATION ABOUT NEW ONLINE FEES COLLECTION APPLICATION**

For online fees payment, please refer to the school website ([www.fees.theorchidschool.org](http://www.fees.theorchidschool.org))

**FEE COLLECTION COUNTER: HDFC BANK**

- Fee collection desk by HDFC bank will be available in school from: **4<sup>th</sup> October 2017 to 4<sup>th</sup> November 2017 between 11 am to 3 pm**
- We have four modes of payment of school fees which are as follows:
  - a. **Online Payment** will be acceptable from **3<sup>rd</sup> October 2017.**
  - b. Beyond the due date which is – **13<sup>th</sup> October 2017, late fee of Rs. 100/- per day** will be calculated including Sunday's and all Holidays.
  - c. **HDFC Bank deposit** through fee challan via **cheque or cash\*\*\***
  - d. **Payment by Cheque / Demand Draft / Pay Order** payable at all HDFC branches. No additional charges will be levied for this payment mode.

e. **Cash payment** facility available at 6 branches of HDFC. The list is given below. No additional charges will be levied for this payment mode. Cash payment can be done in following branches only:

1. Kothrud Branch: - Plot No 58, 59, Mayur Colony, Kothrud, Pune – 411029
2. Pashan Branch: - Casp - Bhavan, 132/2 Plot No. 3, Pashan Baner Link Road, Pashan, Pune – 411021
3. Pimple Saudagar Branch :- Survey No 90, Lakshadeep Palace, Shop No - 1, Pimple Saudagar,, Post Aundh Camp, Pune – 411027
4. Baner Branch :- Plot 265/2, Baner Road, Opp Bharat Gas Petrol Pump, Baner, Pune – 411045
5. Pimpri Branch :- Kamala Crossroads,Finolex Chowk, Unit Nos 1 To 4 And 26 To 29,A-Wing, Opp Pcmc Office, Pimpri, : Pune – 411017
6. Aundh Branch: - 93 Anand Park, Rajyog Creations, Off Iti Road, Aundh, Pune - 411 007

For further query Helpline Numbers of HDFC officials:

- |                 |            |
|-----------------|------------|
| 1. Amit Patel   | 9373237984 |
| 2. Surya Mane   | 9372667208 |
| 3. Uday Rokhade | 9326735291 |

Prepared by

Authorized by

Mr. Ravindra Kamble  
Office Administrator

Ms. Namrata Majhail  
Principal

**\*As this is a computer generated document, it does not require signatures.**